

This is only for the employees covered under Provident Fund Scheme.

Please refer below steps to activate EPFO E-nomination which is needed to be updated by employee through there login as mandatory by EPFO Department .

Objective:The Employees Provident Fund Organization (EPFO) has recently introduced PF E-Nomination process for all EPFO account holders hence enhancing the digitization framework with the goal of PF payout (PF) and pension (EPS) claims in a timely manner post-retirement to subscribers or to their nominees.

Pre-requisites:

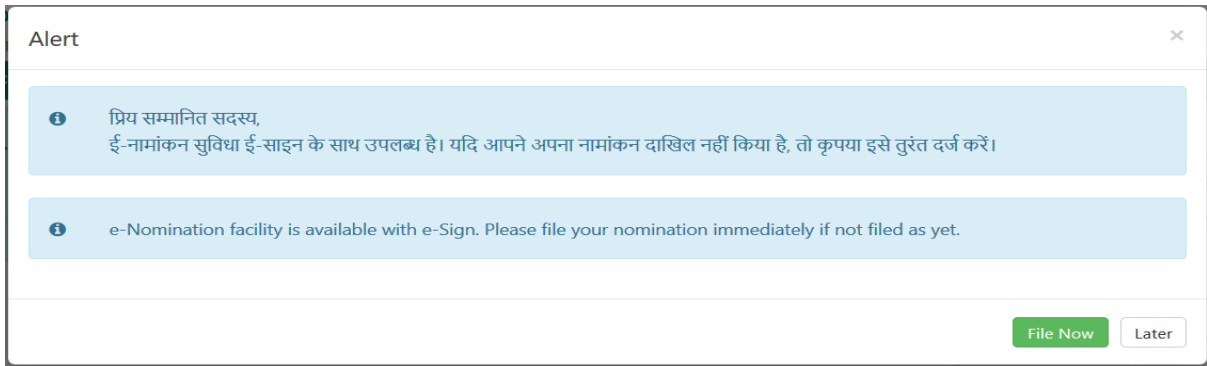
1. **Updated Mozilla Firefox browser required i.e. above Version 58**
2. The member should have activated his Universal Account Number (UAN)
3. The registered mobile number linked to Aadhar/UAN should be active.
4. Mandatory KYC (Aadhaar, PAN and Bank) should be updated and verified in the EPFO portal.
5. Soft copies of Aadhaar and passport-sized photo of Employee/Nominees.

Steps to update PF E-Nomination on EPFO Portal

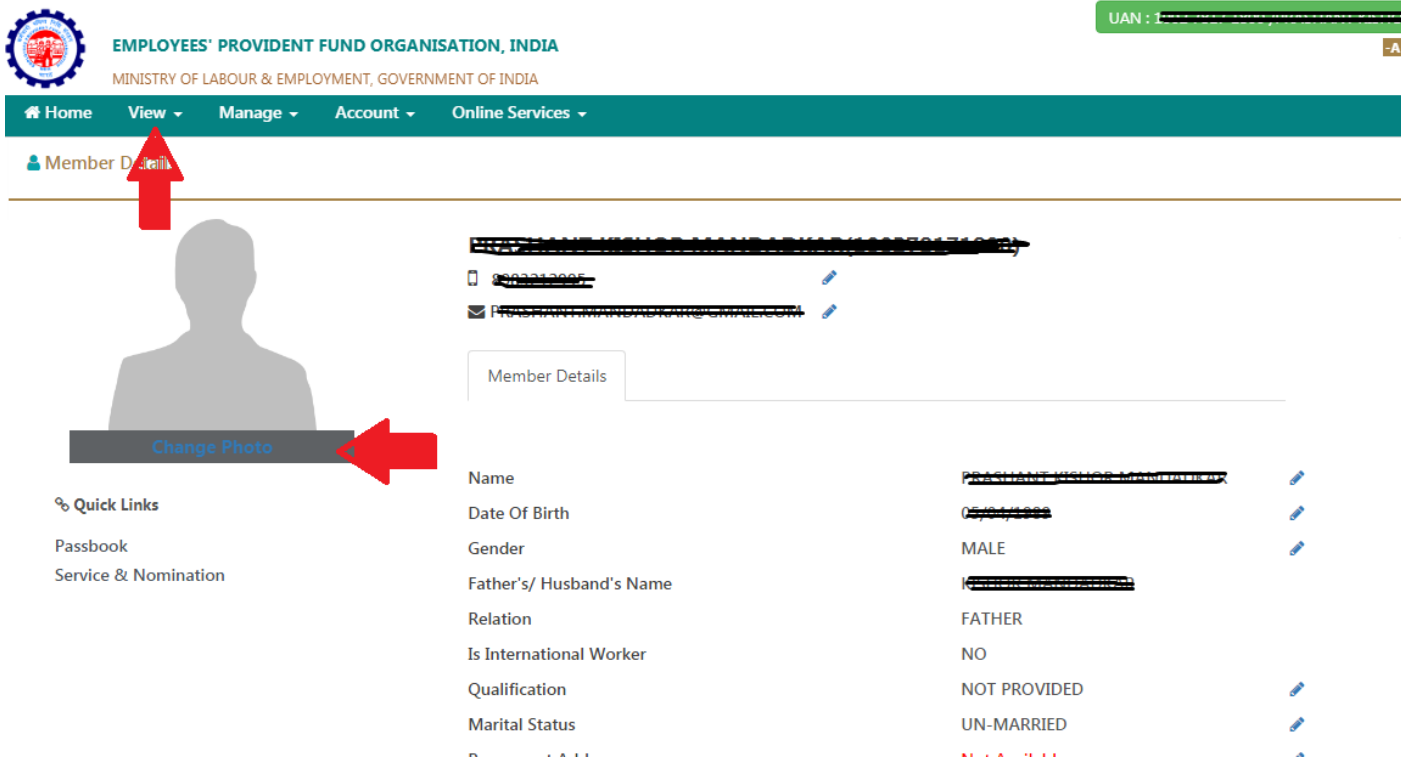
- Click on to the link: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>
- Login using your UAN and Password

The screenshot displays the EPFO Member e-SEWA portal. The header includes the EPFO logo, the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA", and the "Universal Account Number (UAN) MEMBER e-SEWA" branding. The main content area features a "Dear EPF Members!!" section with links to "Appeal of Central Vigilance Commission" and "Appeal from Central Vigilance Commission". Below this, there are three warning messages: "EPFO NEVER ASKS YOU TO SHARE YOUR PERSONAL DETAILS LIKE AADHAAR, PAN, BANK DETAILS ETC OVER PHONE.", "EPFO NEVER CALLS ANY MEMBER TO DEPOSIT ANY AMOUNT IN ANY BANK.", and "PLEASE DO NOT RESPOND TO SUCH CALLS." The right sidebar contains a login form with fields for "UAN" (with a placeholder "Enter UAN"), "Password" (with a placeholder "Password"), a "Captcha" field, and "Sign in" and "Reset" buttons. Below the login form is a "Forgot Password" link. The bottom section of the page is divided into three columns: "Benefits of Registration" with links to "Download/Print your Updated Passbook anytime." and "Download/ Print your UAN Card."; a central "NOTE" box stating "Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their PF Withdrawal/Settlement/Transfer claims online." and "One mobile number can be used for one registration"; and "Important Links" with links to "Activate UAN" and "Know your UAN". The browser's address bar shows the URL "unifiedportal-mem.epfindia.gov.in/memberinterface/". The system tray at the bottom right indicates the time as 11:08 AM on 23/03/2021.

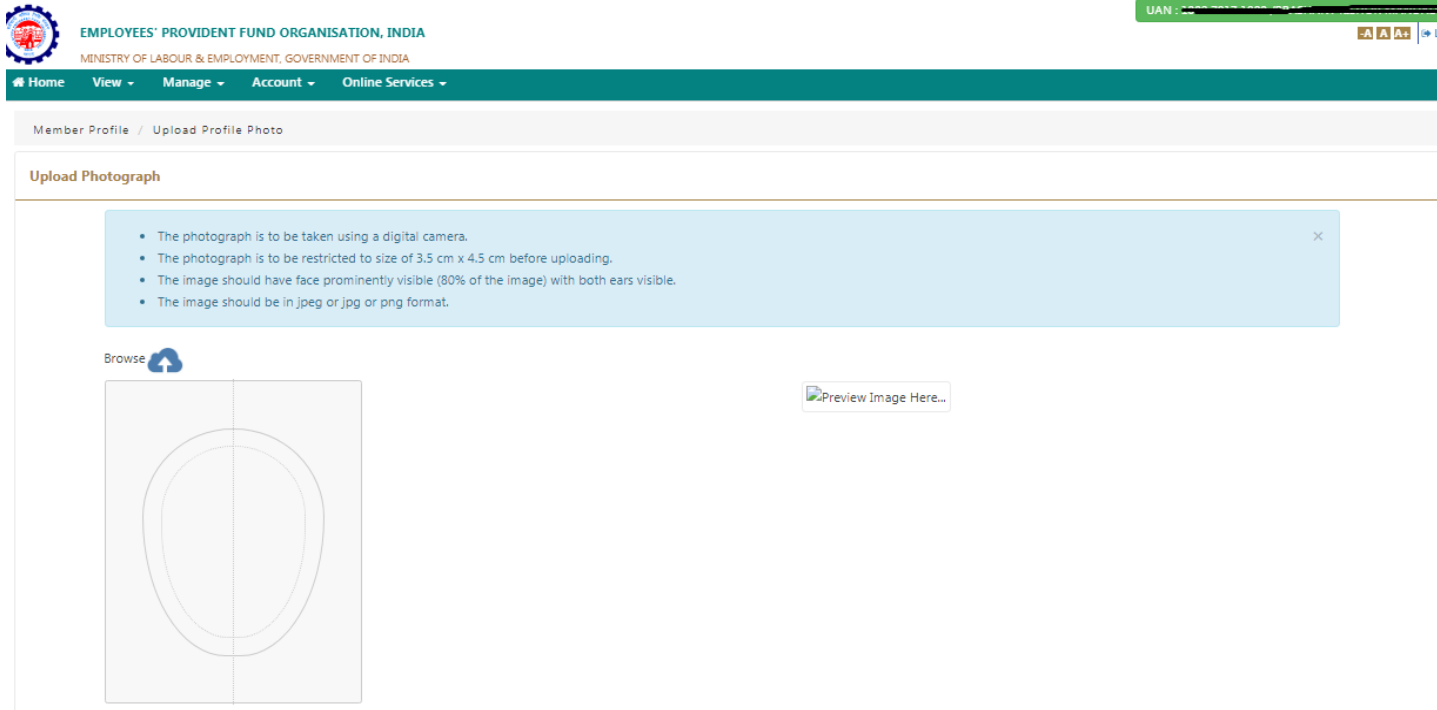
- Click "File Now" on the Alert screen pop up



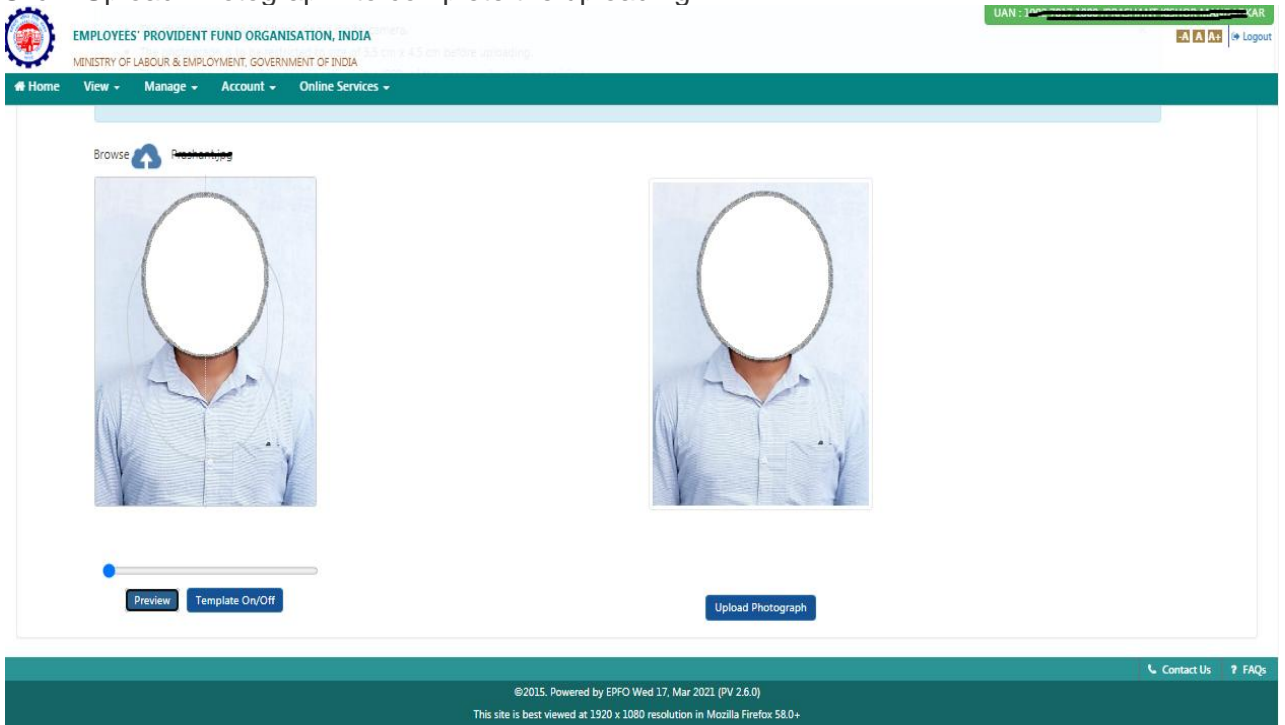
- Under the View menu, select "Profile" & Member details screen will appear screenshot as below
- Photograph size cannot exceed 100 KB.



- Click on "Change Photo" and upload the photo as per the instructions below



- Click on "Browse" to select the photo
- Click "Preview" the image
- Click "Upload Photograph" to complete the uploading



Click on "Profile/Profile Address" under the "View" menu to update the Permanent address/
Current Address and click the "Submit" button.

Home / Profile / Profile Address

Address

Permanent Address

Line 1: Line 2:

City: State:

District: Pin Code:


Current Address

Line 1: Line 2:


City: State:

District: Pin Code:

Current address is same as the permanent address.




- The screen will display "Address saved successfully"
- Click on "Profile" under "the View" menu and check the details are updated correctly

 **EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

Member Details



[Change Photo](#)

Member Details

Name

Date Of Birth

Gender

Father's/ Husband's Name

Relation

Is International Worker

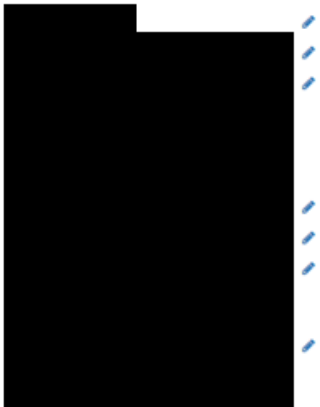
Qualification

Marital Status

Permanent Address

Current Address

Differently Abled



Quick Links

Passbook

Service & Nomination

- Under the "Manage" menu, click on "E-NOMINATION". Screenshot as below.

The screenshot shows the EPFO Member Profile page. The header includes the EPFO logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". The navigation bar has "Home", "View", "Account", and "Online Services". A dropdown menu is open under "View", showing options: "BASIC DETAILS", "CONTACT DETAILS", "KYC", "E-NOMINATION" (highlighted with a red arrow), and "MARK E...". The "Member Profile" section on the right displays fields for UAN, Name, Birth Date, Gender (MALE), AADHAAR (Verified), PAN, Bank Account No. (Digitally signed), Mobile No., and E-mail. An "Alert" section shows "No recent alerts to view." The footer contains copyright information: "©2015. Powered by EPFO Wed 17, Mar 2021 (PV 2.6.0) This site is best viewed at 1920 x 1080 resolution in Mozilla Firefox 58.0+".

https://unifiedportal-mem.epfindia.gov.in/memberinterface/kyc/viewKYCRegistrationForm?_HDIV_STATE_=12-12-28C1C4CCC25919A03A2FAB8AA2DBD948

- Check the personal details displayed on the screen and click "Proceed"

The screenshot shows the EPFO Profile page. The header is the same as the previous screenshot. The navigation bar now includes "Home", "View", "Manage", "Account", and "Online Services". The "Profile" section displays a list of fields: UAN, Name, Date of Birth, Gender, Father's / Husband's Name, Marital Status, Permanent Address, Current Address, Date of joining EPF, Scheme 1952, Date of joining FPS, Scheme 1971, and Date of joining EPS, Scheme 1995. A large black redaction box covers the right side of the page. A blue "Proceed" button is located at the bottom right, with a red arrow pointing to it.

- Select "Having Family" as "Yes/No", Update 'Add Family Member(s)' details.

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MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

Family Declaration

Having Family? Yes No

- Update the family member (Nominee) details
- Nominee details has to be updated as per Aadhar card.

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MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

Family Declaration

Having Family? Yes No

Select the checkbox if Member's and Nominee Address was same

Add Family Details

AADHAAR*	Name*	Date of Birth*	Gender*	Relation*	Address*	Guardian	Photo*	Remove
<input type="text" value="Enter AADHAAR No."/>	<input type="text" value="Max 85 characters"/>	<input type="text" value="DD/MM/YYYY"/>	--Select Gender--	--Select Relation--	<input type="checkbox"/> Same as member <input type="text" value="Locality (Max Length 30 char)"/> <input type="text" value="Street (Max Length 30 char)"/> <input type="text" value="City"/> <input type="text" value="Select State"/> <input type="text" value="---Select District---"/> <input type="text" value="6 Digit Pin Code"/>	<input type="button" value="+"/>		<input type="button" value="X"/>

मैंने ईपीएफ योजनाओं के तहत विभिन्न लाभों के लिए अपनी पहचान स्थापित करने के उद्देश्य से ईपीएफओ को अपना आधार साझा करने के लिए अपने परिवार के सदस्यों / नमित्तों की सहमति ली है। आधार धारक इस बात से अवगत है कि उसके द्वारा प्रदान की गई जानकारी का उपयोग आधार प्रमाणीकरण प्रणाली के माध्यम से ऊपर बताए गए उद्देश्य के लिए पहचान को प्रमाणित करने के लिए किया जाएगा और किसी अन्य उद्देश्य के लिए नहीं।
 I have taken the consent of my family members/nominees for sharing their aadhaar to EPFO for the purpose of establishing their identity for various benefits under EPF schemes. Aadhaar holder is aware that information provided by him/her will be used for authenticating identity through Aadhaar Authentication system for the purpose stated above and no other purpose.

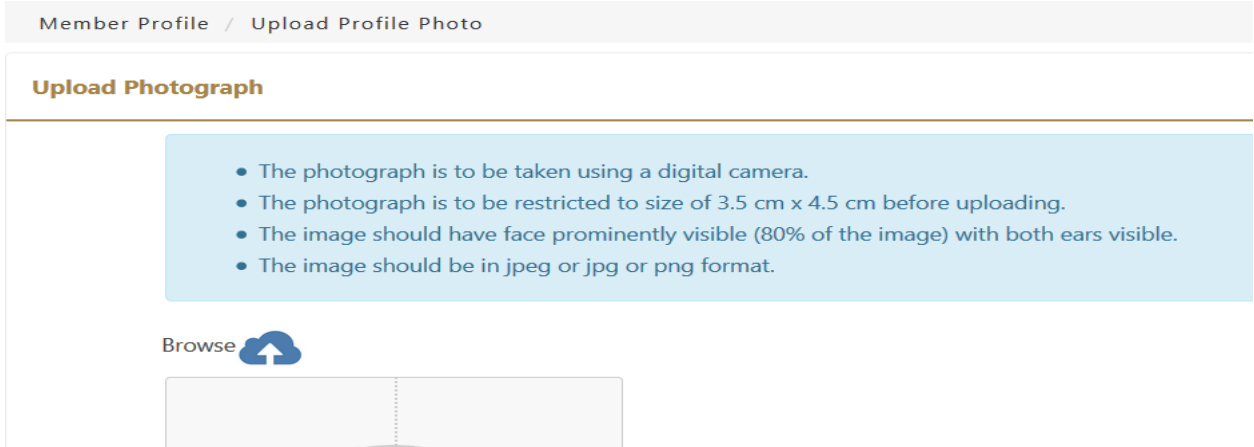
Nomination History

Display 10 records per page

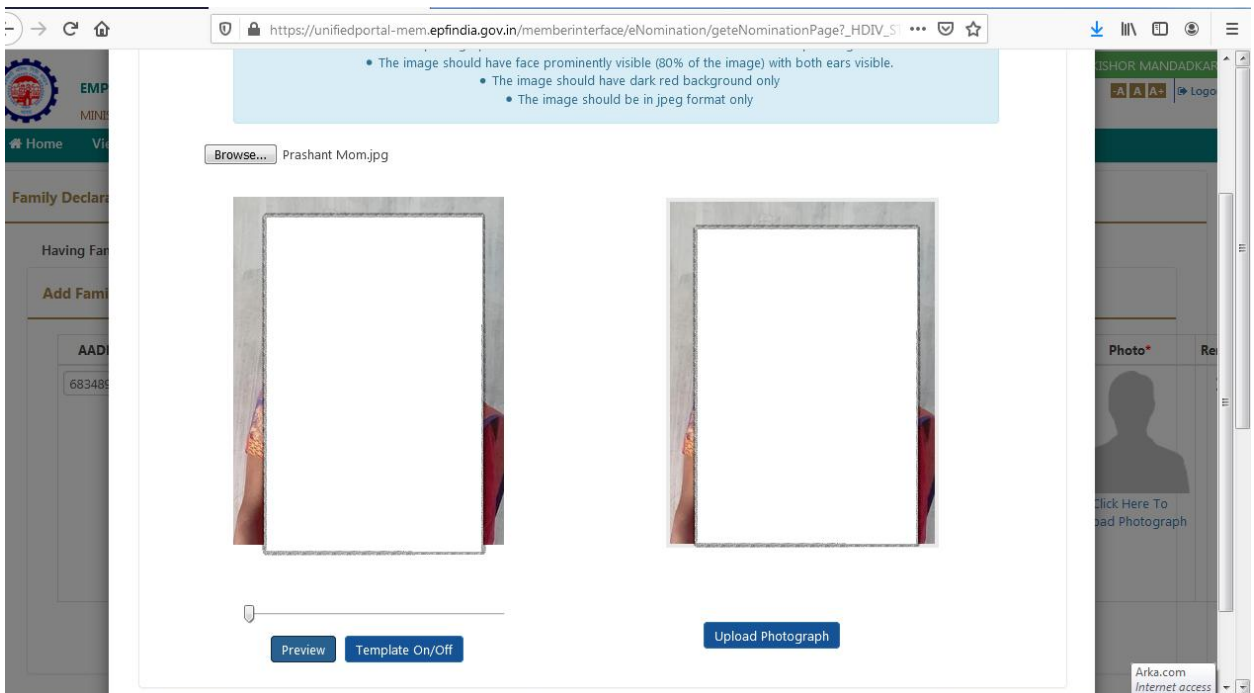
Search:

Sr No.	Status	Nomination Details	Nomination Date & Time
1	✓ Nomination Successful		12-MAR-2022 12:00

- Upload the family member (Nominee) Photo



- Click on "Browse" to select the photo
- Click preview the image
- Click "Upload Photograph" to complete the uploading







- In the next step, You can declare the 'total amount of share (%)' among your nominees. In case, you would like to nominate only one member of your family as your nominee then you can declare 100% as the share.
- After providing the above details, select the checkbox and click "Save EPF Nomination" button.

EPF details saved successfully.

Pending Nomination

Display 10 records per page

Search:

Nomination Entry Time	View	Edit	e-Sign	Delete
06-MAY-2020 19:00				

Showing page 1 of 1

Previous 1 Next

To Generate a virtual ID:

To generate a virtual ID, you need to send an SMS to 1947 from your registered mobile number. Format: GVID<SPACE>Last four digits of your Aadhaar number. Once the SMS is sent, UIDAI will send you a reply SMS containing your 16-digit virtual ID.

To Retrieve a virtual ID:

In case you have lost your virtual ID, you can retrieve the same by sending an SMS. You will be required to send SMS in the format RVID <SPACE>Last four digits of your Aadhaar number from your registered mobile number to 1947.

To Generate – Virtual ID



GVID<SPACE>Aadhaar-Number-last-4-digits

For example if the Aadhaar number is 1234-5678-9123 then
SMS – **GVID 9123** and send it to **1947**

To Retrieve – Virtual ID



RVID<SPACE>Aadhaar-Number-last-4-digits

For example if the Aadhaar number is 1234-5678-9123 then
SMS – **RVID 9123** and send it to **1947**

To Generate virtual ID: <https://resident.uidai.gov.in/vid-generation>

A new web page will open on computer screen of UIDAI's
Go to the VID generator on the UIDAI homepage, under Aadhaar services.

The screenshot shows the UIDAI homepage with a dark blue header. The main navigation menu includes: Home, About UIDAI, Legal Framework, Your Aadhaar, Enrolment & Update, Authentication, Media Center, Resources, and a search icon. A large banner at the top left reads "Facing issues with OTP? Now use TOTP (Time-based OTP) to:" with buttons for "Download Aadhaar" and "Update Aadhaar". To the right is a "Download mAadhaar" section with a QR code. Below the banner, a status bar shows "Total Aadhaar Generated: 120,45,66,153". The main content area is titled "Aadhaar Online Services" and is divided into three columns: "Aadhaar Enrolment", "Aadhaar Update", and "Aadhaar Services". The "Aadhaar Services" column contains a link for "Virtual ID (VID) Generator" which is highlighted with a red box. To the right of the services are "FAQs Recently Asked Questions" and "Quick Links" with a list of links including "Aadhaar Act 2016", "Aadhaar Myth Busters", "UIDAI Authority", "SC Order on PAN-Aadhaar Link", "Tenders", "Circulars, Notifications & OMs", "Current Vacancies", "Training, Testing & Certification", and "UIDAI Grievance Redressal". At the bottom, there are logos for the Ministry of Electronics and Information Technology, Digital India, and C-DAC.

The screenshot shows a "Demographic Authentication" form. It has a light blue header with the title "Demographic Authentication". Below the header is a text input field for the ID, with a red arrow pointing to it. To the right of the input field is a "Get Virtual ID" link. Below the input field is a checkbox with the text: "By clicking the checkbox, I hereby give my consent for using demographic data from AADHAAR for the purpose of Demographic Authentication." A red arrow points to this checkbox. At the bottom of the form are two buttons: "Verify" and "Cancel". A red arrow points to the "Verify" button.


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Once you Enter Virtual ID, Click on the "Verify" button.

- Select the checkbox to confirm as "I hereby give my consent for using e-KYC services data from Aadhaar for the purpose of signing the selected document and generating Digital signature."



Employees' Provident Fund Organisation, India
Ministry of Labour & Employment, Government of India


 **हस्ताक्षर**

By clicking the checkbox, I hereby give my consent for using e-KYC services data from AADHAAR for the purpose of signing selected document and generating Digital signature.

- Enter Virtual ID and click on "Get OTP". Once you receive OTP on your registered mobile number, mention the OTP in the field -- "**Enter Your Aadhaar OTP**".



You are currently using C-DAC eSign Service and have been redirected from

 **हस्ताक्षर**
C-DAC's eSign Service

Aadhaar Based e-Authentication

[Get Virtual ID](#)

[View Document Information](#)

[Not Received OTP? Resend OTP](#)

1. Select the checkbox to confirm the consent
2. Click the "Submit" button

Hastakshar
हस्ताक्षर
C-DAC's eSign Service


Aadhaar Based e-Authentication

[Get Virtual ID](#)

I have read and provide my [consent](#) [View Document Information](#)

[Not Received OTP? Resend OTP](#)

- The screen will display the message as "PDF signed successfully".

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MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

Home

E - Hastakshar


Pdf signed successfully....!!!

Enter new nomination

Nomination History

Display 10 records per page

Search:

Sr No.	Status	Nomination Details	Nomination Date & Time
1	✓ Nomination Successful		06-MAY-2020 19:21

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TO VIEW NOMINATION DETAILS AND SAVE PDF FOR YOUR REFERENCE.

Thank you